Special Projects Committee
Taxpayer Panel (TAP)
Meeting Minutes
July 10, 2019

Members Present
- Gina Gray – Nichols Hills, OK
- John Hughes – Memphis, TN
- Kimberly Mason – Chicago, IL
- Robert Moretti – Great Falls, MT
- Kristen Petersen – Colorado Springs, CO
- Laura Snyder – Paris, France
- Cheryl Williams – Shelton, WA

Members Absent
- Tiffany Mosely – Santa Monica, CA
- Richard Russell – Owens Cross Roads, AL

TAP Staff Present
- Rose A. Babb – Management Assistant, TAP
- Terrie English – Director, TAP
- Cedric Jeans – Designated Federal Official, (DFO)
- Rosalind Matherne – Program Analyst
- Fred Smith – Program Analyst

IRS Employees Present
- Debbie Awalt – Program Analyst, W&I

IRS Employees Absent
- Tamikio Bohler – Management and Program Analyst, W&I

Welcome/Opening
Jeans welcomed everyone and declared the meeting opened.

Roll Call
Babb conducted roll call. There were no public participants on the call. Quorum was met for this meeting.

Welcome/Announcements/Comments/Acknowledgement
Williams and Moretti welcomed the members to the call and proceeded with the agenda.

Approval of Minutes
The committee voted to approve the minutes for the month of June for posting to improveirs.org.

Jean stated the following:
- The recruitment season has ended, and the selections have been submitted for approval; Once approved at the next higher level, TAP will then proceed to
start the 2020 year.

- The Joint Committee face to face meeting will take place in the state of Arizona; if members have any ideas for 2020 projects, they should submit those suggestions for topics to Smith, Williams, Moretti and Jeans for consideration.
- The NTA, Nina Olson is retiring, the TAP is still working on scheduling a teleconference with the TAP members before she leaves the IRS.
- The Managers and Analyst will be in training the week of July 22, members were told that they may be a slight delay in responses to their emails and or phone calls.
- A link for The Taxpayer First Act email was sent out today; it was also posted on TAP Space as well for members to look; there are lots of information that supports the TAP projects.

**Outreach Report**

Moretti attended the National Tax Forum in Washington, DC; he was paired with another TAP member Steven Selden. He mentioned that both him and Selden collected several issues for review. Some attendees mentioned to the TAP volunteers that they will go online to the IRS website to input their issues/suggestions for improvement.

Snyder will work on a newsletter article for submission to the ICC for this month. Moretti mentioned that some of the Monthly Activity Reports are still outstanding; he asked the members to go ahead and submit them and he reminded them that the hours worked or spent preparing reports are part of the volunteer hours counted towards their total volunteer time 250-300 hrs.

**Subcommittee 1**

Issue # 40785 - Filing Threshold for Married Filing Separately – this issue has already gone through to SA and AA and will be placed on the JC agenda for the July meeting.

Issue # 40164 Tap Representation for USVI - This issue is still being worked on, some more research will be done.

**Subcommittee 2**

Issue # 35966 – Deficient Options for Accessing Online - is still being worked on.

**Screening Committee**

Issue # 35920 is combined with Issue 36017 and already written up.
Issue # 35966 and Issue 37156 will be reviewed.
Issue # 37026 is assigned to Subcommittee 2 for review.

**Action Items**

- Activity Reports are due on the 25th day of each month, any questions or assistance, members can contact Moretti or Smith.
- Remember to add 2019: in front of the subject line for all emails according to the FACA rules when conducting TAP business.
- Inform Moretti if you would like to volunteer to write an article for the TAP Monthly Newsletter.
- Issue 40875 going through to the JC for the July meeting.
**Closing**
Williams thanked everyone for joining the call; Jeans then proceeded to declare the meeting closed.

The next TFP full committee meeting will be on Thursday, August 15, 2019, 11:00 a.m. ET.

These minutes have been approved and certified by the committee chairperson.