Special Projects Committee
Taxpayer Advocacy Panel (TAP)
Meeting Minutes
June 13, 2019

Designated Federal Officer
- Cedric Jeans, Designated Federal Officer

Members Present
- Gina Gray, Nichols Hills, OK, Member
- John Hughes, Memphis, TN, Member
- Kimberly Mason, Chicago, IL, Member
- Robert Moretti, Great Falls, MT, Member
- Richard Russell, Owens Cross Roads, AL, Member
- Cheryl Williams, Shelton, WA, Chair

Members Absent
- Michael Gati, Laughlin, NV, Member
- Tiffany Mosley, Santa Monica, CA, Member
- Kristen Petersen, Colorado Springs, CO, Vice Chair
- Laura Snyder, Paris, France, Member

Staff
- Terrie English, TAP Director
- Cedric Jeans, Designated Federal Officer
- Fred Smith, TAP Program Analyst
- Rosalind Matherne, TAP Program Analyst
- Debra Awalt, W&I
- Tamikio Bohler, W&I
- Gary Lindsey, W&I
- Diana Wiser, TIGTA
- Nicole Smith, TIGTA
- Annie Gold, TAP Administrative Assistant

Members of the Public
N/A

Roll Call
Quorum was met

Opening/Welcome – Cedric Jeans
Jeans welcomed everyone to the call. Thank you to all the Members who participated in with the Interviews. The process will continue through the end of June.
The Tax Forum is approaching. Bob Moretti from Special Projects will be attending the Tax Forum. Fred Smith will send information to Moretti on what to be aware of.

The Annual Report arrived in Washington, DC office. Copies will be mailed out to each Member.

A Link was shared to the Congressional Budget Annual Performance Report. Members were advised to review it under the News Tab on www.TAPSpace.org. It has a lot of information that could possibly help with the referrals being developed. If anyone is unable to view the link, let Jeans and Fred Smith know so they will be able to assist.

National Office Report – Terrie English
English welcomed everyone to the call.

- June 18, 2019 beginning at 2:00pm EST Nina Olson will be speaking with all Members
- Recruitment Interviews for TAP year 2020 are in process. The completion date will be June 28, 2019. Thank you to Members who volunteered to assist with the Interview process.
- June 27, 2019 beginning at 1:30pm EST the Joint Committee will have their monthly meeting
- Notice and Correspondence Committee Chair, Jerri Hunter will be stepping down as the Chair of NCC. She has accepted the position as Local Taxpayer Advocate in Anchorage, Alaska. Best wishes to Hunter on her new position.

Approval of Minutes
May 2019 minutes approved.

Chair Report – Cheryl Williams
Williams welcomed everyone to the call.

Screening Committee Report
Williams stated Laura Snyder could not attend the call. The Screening Committee will report during July Full Committee meeting. A new date will be sent out for the Screening Committee to discuss the issues and decide on recommendations and provide additional Issues for the Subcommittees to work.

Subcommittee Updates
Subcommittee 1
Moretti stated Subcommittee 1 has two Issues being reviewed.

- Issue 40785, the rules and documents showing different determinations for people married filing separately. The referral will propose several issues. Subcommittee agreed to forward this Issue with the Full Committee’s approval.
Decision: Full Committee Consensus elevate Issue 40785 to the Joint Committee

- Issue 40164, the individual lives in the Virgin Islands, asking TAP Member assigned to the Virgin Islands. Subcommittee will require further research on what guidance IRS has for TAP Members in numbers or ceiling overseas. A report with more information will be provided at the next month’s meeting. English suggested contacting the LTA in Hawaii who would cover Guam. She will forward the information to Moretti.

Subcommittee 2
Williams stated:
- Issue 35966, Taxpayer Authentication Option. Subcommittee 2 is recommending this Issue be forwarded to the Joint Committee with two additional LAN lines.

Decision: Full Committee Consensus to forward Issue 35966 to the Joint Committee

Outreach- Bob Moretti
Moretti stated all but three Outreach reports have been received. The Outreach Committee achieved:
- 110 hours of activity
- 700 individuals were reached during the activities
- July 9-11, 2019 Moretti will participate at the Tax Forum in Washington, DC

Jeans mentioned additional SpeakUp Brochures have been printed and if anyone needs more to contact Smith. Annie Gold completed the ID Badge order and they are expected to be delivered by Monday of next week.

Williams open discussions with options to have the Subcommittee meetings July.

Decision: Full Committee Consensus move Subcommittee meetings for July 04, 2019 to July 02, 2019.

Action Items:
Smith stated he will
- Send invite for Subcommittee meetings moved to July 02, 2019
- Elevate Issues 40785 and 35966 to the Joint Committee
- Contact Members to schedule Screening Committee meeting
- Williams reminded Members of the dates for the meetings in July and that Jeans has the Brochures available if needed.
- Moretti reminded Members when sending Emails to make sure to include in the “Subject” line 2019:SpecialProjects: (Add the Title)
- Jeans added a SharePoint Site has been added to take the subject line from Emails and place in folders to be sorted for TAP.
Following the Subject Line add TaxpayerAdvocatePanel@irs.gov will keep Members compliant.

Closing
Jeans closed the meeting.

Next Meeting: Thursday, July 11, 2019
2:00 p.m. ET, 1:00 p.m. CT, 12:00 p.m. MT, 11:00 a.m. PT

These minutes have been approved and certified by the committee chairperson.