TAP Staff Present
- Rose A. Babb – Management Assistant, TAP
- Cedric Jeans – Designated Federal Official, (DFO)
- Rosalind Matherne – Program Analyst
- Fred Smith – Program Analyst

TAP Staff Absent
- Terrie English – Director, TAP

IRS Employees Present
- Tamikio Bohler – Management and Program Analyst, W&I

IRS Employees Absent
- Debbie Awalt – Program Analyst, W&I
- Gary Linsey – W&I Tax Analyst

Members Present
- Michael Gati – Laughlin, NV
- Gina Gray – Nichols Hills, OK
- John Hughes – Memphis, TN
- Kimberly Mason – Chicago, IL
- Robert Moretti – Great Falls, MT
- Kristen Petersen – Colorado Springs, CO
- Laura Snyder – Paris, France
- Cheryl Williams – Shelton, WA

Members Absent
- Tiffany Mosely – Santa Monica, CA
- Richard Russell – Owens Cross Roads, AL

Members of the Public
- John Lloyd, TIGTA

Welcome/Opening
Jeans welcomed everyone and declared the meeting opened.

Roll Call
Babb conducted roll call. Quorum was met for this meeting.

Welcome/Announcements/Comments/Acknowledgement
Williams and Moretti welcomed the members to the teleconference and proceeded with the agenda.
Approval of Minutes
The committee voted to approve the April meeting minutes with a minor change to be made before posting to improveirs.org

English was absent, and Jeans covered both reports:
- Analyst Lisa Billups shared a document via TAP Space on TAS assistance offered for Problem Solving Days; members are asked to look at that email, it provides the dates and cities for the event.
- Thanks to the members for the first quarterly meeting held on April 30; if members have any topics that they believe will be beneficial to the TAP membership, they are encouraged to inform the TAP Staff.
- The TAP business cards order has been received; the TAP staff will send them out to those members that were waiting for cards.
- The recruitment period from has ended on May 3 for new TAP membership. For those members who can assist in conducting interviews, they should contact the analyst of their committee with their schedule availability.

Tax Forums will be held in 5 cities. Volunteers are asked to consider attending if they are in proximity of those locations; Smith will send an email to those members who are interested in attending.

Outreach Report
Moretti informed the committee that 4 members have not submitted any outreach for the month of March. There were about 550 hours that reached an audience of 7,000. Moretti thanked Snyder for her outreach event. For the month of April, there were 51 hours of outreach that reached an audience of over 15,000.

Internal Communications Committee
Hughes and Russell wrote an article for the ICC and would like to solicit comments before forwarding for publication.

Moretti wrote a 12-line summary of what Special Projects is working on; he asked the members to inform him of what they would like to see highlighted in the ICC Publication moving forward.

Subcommittee 1
Issue# 36969 International Taxpayers’ Mailing – The subcommittee has voted to have this issue elevated to the JC for consideration to the IRS.

Subcommittee 2
Issue#36671 Expanding EIN Request - This subcommittee is waiting for the IRS response to their rebuttal on some questions.
**Screening Committee**
Williams mentioned that there were 63 items in the inventory; her committee reviewed half of those issues. The committee agree to look at the following issues:

**Issue# 40164 - US VI Territory Needs Representation**  
**Issue# 40785 – Filing Threshold for Married Filing Separate**

**Action Items**
- Issues# 40785, 40164 will be **transferred** to the Internal Communications Committee and,
- Issue# 35966 will be **transferred** to the ID theft Committee
- Issue#36969 will be **elevated** to the JC contingent on the QR and SA.
- Smith will finalize an SME request through Bohler for the next Subcommittee 1 meeting.
- Activity Reports are due on the 25th day of each month, any questions or assistance members can contact Williams or Smith.
- Volunteer to write a blurb article each month for the ICC publication.
- Inform Russell and Smith for the future if you want to submit an article for ICC publication.

**Public Comments**
There were no public comments.

**Closing**
Williams thanked everyone for joining the call; Jeans then proceeded to declare the meeting closed.

The next TFP full committee meeting will be on Wednesday, June 13, 2019, 11:00 a.m. EST.

These minutes have been approved and certified by the committee chairperson.